

Module Overview

The **Ironbark Online Timesheets** module is an easy, convenient way to keep track of employee start and finish times.

Ironbark Online Timesheets comply with the new Work Choices regulations where employers are required to keep records of work hours for staff.

Industries

- Fresh Produce
- Premium Funding
- Fuel Distribution
- Project Management
- Timber
- Manufacturing
- Healthcare
- Building & Construction
- Wholesale Distribution

Main Features

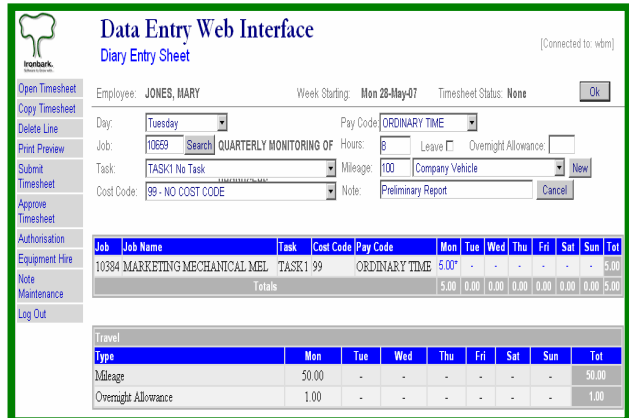
- Ability to enter timesheets remotely (ideal for employees in the 'field')
- Integrates with Jobs, Pro-forma Invoicing and Payroll
- Ability to enter overtime
- Links directly to the live Ironbark database ensuring the current list of jobs and cost codes are available.
- Provision for two user levels – Supervisor and Employee.
- Supervisor has the ability to approve/reject employee timesheets
- Ability for employee to enter their pay allowances (mileage, overnight allowances etc)

More Features Available

- Ability to enter leave and submit leave forms
- Copy timesheet function for repetitive timesheets

Reporting

- Print view of timesheets
- Ability to email weekly/daily timesheet reports directly to client.



Data Entry Web Interface
Diary Entry Sheet

Employee: JONES, MARY Week Starting: Mon 28-May-07 Timesheet Status: None

Day: Tuesday Pay Code: ORDINARY TIME

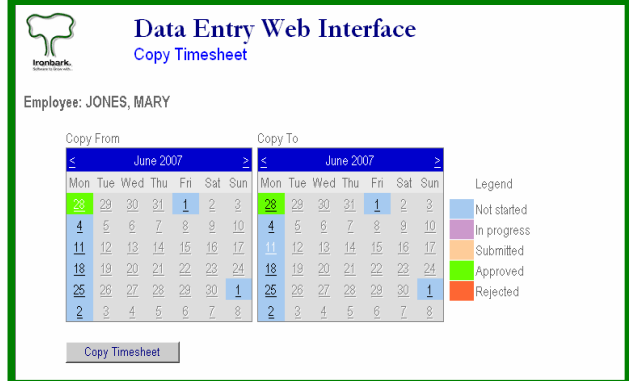
Job: 10669 Search QUARTERLY MONITORING OF Hours: 8 Leave: Overnight Allowance:

Task: TASK1 No Task Mileage: 100 Company Vehicle New

Cost Code: 99 - NO COST CODE Note: Preliminary Report Cancel

Job	Job Name	Task	Cost Code	Pay Code	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Tot
10384	MARKETING MECHANICAL MEL	TASK1 99		ORDINARY TIME	5.00	-	-	-	-	-	-	5.00
Totals					5.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00

Travel	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Tot
Mileage	50.00	-	-	-	-	-	-	50.00
Overnight Allowance	1.00	-	-	-	-	-	-	1.00



Data Entry Web Interface
Copy Timesheet

Employee: JONES, MARY

Copy From: June 2007 Copy To: June 2007

Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
28	29	30	31	1	2	3	28	29	30	31	1	2	3
4	5	6	7	8	9	10	4	5	6	7	8	9	10
11	12	13	14	15	16	17	11	12	13	14	15	16	17
18	19	20	21	22	23	24	18	19	20	21	22	23	24
25	26	27	28	29	30	1	25	26	27	28	29	30	1
2	3	4	5	6	7	8	2	3	4	5	6	7	8

Legend

- Not started
- In progress
- Submitted
- Approved
- Rejected

Copy Timesheet

Full Service Provider
Proven Solutions
Committed to R & D
Significant and Varied
Customer Base